

360-704-8246 k.nourse@kyranourse.com www.kyranourse.com

Services include:

- Writing and editing
- Facilitation
- Project management and support
- Research
- Formatting & desk-top publishing
- Development of ADA-accessible documents
- Designing communications for target audiences
- Development of publications with multiple contributors

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For example:

- Writing and editing fact sheets, articles, newsletters, guidance documents, and web content
- Developing policy papers, proposals, and presentations
- Facilitating meetings and workshops with stakeholders and content experts
- Preparing reports for publication

Sample of Clients & Projects

Cascadia Region Earthquake Workgroup (CREW)

Wrote and produced fact sheets on how to prepare hospitals for earthquakes (2018)—also published by DOGAMI as *Resilience Guidance for Oregon Hospitals*: https://www.oregongeology.org/pubs/ofr/p-O-19-02.htm

Washington Office of Superintendent of Public Instruction

Edited and formatted arts assessments to align with new standards and meet OSPI's ADA-compatibility guidelines (2018–2019); worked on development and publication of The Arts Learning Standards (2015–2018): http://www.k12.wa.us/Arts/Standards/default.aspx

Oregon Military Department, Office of Emergency Management

Created the *Tsunami Evacuation Drill Guidebook: How to Plan a Community-Wide Tsunami Evacuation Drill* (2017): https://www.oregon.gov/oem/Documents/Tsunami Evacuation Drill Guidebook.pdf

Other Notable Skills

Training and experience include:

- Plain Talk
- Writing for the web
- Facilitation and development of collaborative projects
- Document design in Microsoft Word and Adobe InDesign
- ADA-compatible formatting

Codes

D-U-N-S: 063226411

Washington UBI: 602 729 579

WA Commodity: 915-27, 915-73, 915-80, 918-26, 918-32, 946-52, 961-90,

962-58

NAICS: 711510, 561410